



## Requirements analysis

- Establish business requirements
- Obtain and assess source materials

## Project initialisation

- Exploratory discussion
- Establish project scope, objectives and development criteria
- Produce time and cost estimate
- Produce project objectives document for sign-off

## Design

- Produce draft system design
- Submit design work for review
- Review and re-work
- Incorporate change requests in accordance with change management procedures
- Produce final design for sign off

## Code and test

- Develop product to agreed design
- Internal testing and final release
- Submit for review
- Review and re-work
- Process change requests
- Produce subsequent and final releases
- Prepare accompanying documentation

## Implementation

- Produce CD masters
- Produce accompanying documentation
- Install on client's premises or hosted service
- Training for trainers and administrators

## Post Implementation

- Review product against original objectives
- Establish maintenance and further development plans
- Establish technical support facilities
- Consider future platform changes

**Please contact us for a fixed time / cost quotation.**



## Electrovision Authoring Services

Electrovision provides authoring services on a daily rate, or alternatively, a cost per job basis. This is useful when in-house resources are limited or when a piece of bespoke e-learning is needed in a hurry. We will undertake any part of, or all of, the work from storyboarding and design through to authoring, installation, training and ongoing support and maintenance.