

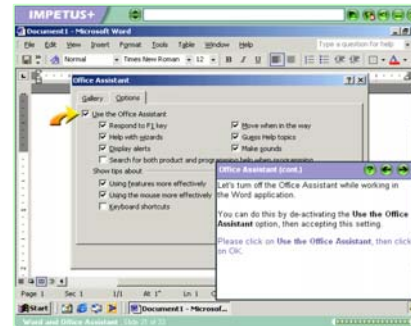


IT Desktop Training

Specifically designed for intranet and web delivery. The main product features include-

- Skill based Testing
- Certificates
- Skill mapping
- Index
- Bookmark
- UK audio with on/off toggle
- Printable pages
- Glossary
- Quick reference cards.

No plug-ins are required. AICC and SCORM compliant. Duration 6-8 hours per course.



40+ Training Titles

Office 2007:

Word 2007 Beginners
 Word 2007 Intermediate
 Excel 2007 Beginners
 Excel 2007 Intermediate
 Outlook 2007 Beginners
 Outlook 2007 Intermediate
 PowerPoint 2007 Beginner
 PowerPoint 2007 Intermediate

More titles coming soon.....

ECDL v4- with self testing:

1. Basic Concepts of Information Technology
2. Using the Computer & Managing Files
3. Word Processing
4. Spreadsheets
5. Databases
6. Presentation
7. Information & Communication

Word 2003
 Word 2003 Advanced
 Excel 2003
 Excel 2003 Advanced
 PowerPoint 2003
 Access 2003
 Outlook 2003

Word XP
 Word XP Advanced
 Excel XP
 Excel XP Advanced
 PowerPoint XP
 Access XP
 Outlook XP
 Windows XP

Word 2000
 Excel 2000
 PowerPoint 2000
 Outlook 2000
 Access 2000
 FrontPage 2000
 Windows 2000
 Project 2000

Word 97
 Excel 97
 PowerPoint 97
 Outlook 98
 Windows 98
 Project 98
 IE5
 Type-IT

Prices

Licence are annual and include free upgrades. Please phone for a quotation, based on the number of users.

Gold Licence

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Educational Licence

Very special pricing is available for Education. Please 'phone.

Free Upgrades

All licences include free upgrades (e.g. Swap Word 97 for Word XP).