

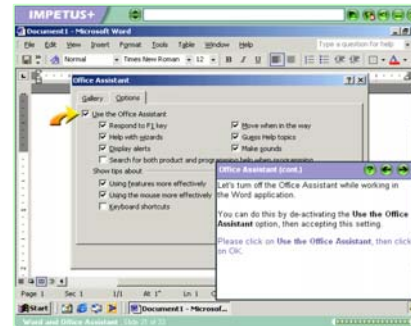


## IT Desktop Training

Specifically designed for intranet and web delivery. The main product features include-

- Skill based Testing
- Certificates
- Skill mapping
- Index
- Bookmark
- UK audio with on/off toggle
- Printable pages
- Glossary
- Quick reference cards.

No plug-ins are required. AICC and SCORM compliant. Duration 6-8 hours per course.



## 42 Training Titles

### Office 2007:

Word 2007 Beginners  
 Word 2007 Intermediate  
 Excel 2007 Beginners  
 Excel 2007 Intermediate

More 2007 titles coming soon!

### ECDL v4- with self testing

1. Basic Concepts of Information Technology
2. Using the Computer & Managing Files
3. Word Processing
4. Spreadsheets
5. Databases
6. Presentation
7. Information & Communication

Word 2003  
 Word 2003 Advanced  
 Excel 2003  
 Excel 2003 Advanced  
 PowerPoint 2003  
 Access 2003  
 Outlook 2003

Word XP  
 Word XP Advanced  
 Excel XP  
 Excel XP Advanced  
 PowerPoint XP  
 Access XP  
 Outlook XP  
 Windows XP

Word 2000  
 Excel 2000  
 PowerPoint 2000  
 Outlook 2000  
 Access 2000  
 FrontPage 2000  
 Windows 2000  
 Project 2000

Word 97  
 Excel 97  
 PowerPoint 97  
 Outlook 98  
 Windows 98  
 Project 98  
 IE5  
 Type-IT

### Prices

Licence are annual and include free upgrades. Please phone for a quotation, based on the number of users.

### Gold Licence

Covers Unlimited Users for All Titles + All New Releases.

### Educational Licence

Very special pricing is available for Education. Please 'phone.

### Free Upgrades

All licences include free upgrades (e.g. Swap Word 97 for Word XP).